

South Plainfield Public Schools
125 Jackson Avenue
South Plainfield, New Jersey 07080-3509
Telephone: 908.754.4620
Website: spnet.k12.nj.us

Dr. Gary R. Bowen
Acting Superintendent

Fax: 908.822.2453

Dr. Frank A. Cocchiola, Jr.
Interim Assistant Superintendent

Fax: 908.822.2848

Mr. Nicholas C. Puleio
Interim Business Administrator/
Board Secretary

Fax: 908.822.2516

APPLICATION FOR ENROLLMENT

ENROLLMENT CENTER REQUIREMENTS
FOR ADMISSION OF STUDENTS

Note: All forms must be in English
Child must accompany parent/guardian

1. **Application for Enrollment:** Completed and **signed** by parent or legal guardian.
2. **Note:** Official **custody documents** will be required if child does not reside with **both** parents.
3. **Child's original birth certificate with raised seal.**
4. **Medical Record Form** with required immunization records: dated, **stamped** and **signed** by child's doctor (valid within 365 days of enrollment).
5. **Proof of Residency:**
 - a. Original deed or original closing or settlement statement
or
Current South Plainfield Property Tax Bill
and
 - b. Any two of the following current bills with **name and address:** PSE&G,
telephone, or cable TV
or
 - c. Original legal lease/rental agreement
and
 - d. Any two of the following current bills with **name and address:** PSE&G,
telephone, or cable TV

Transfer Students

6. Parental Release Form; Recent Report Card
7. Transfer Card and Immunization Record
8. Transcripts from the Previous School
9. Copy of IEP, if applicable.

Note: All forms cannot be accepted until they are **completed** prior to enrollment.

(see reverse)

Mrs. Mary Muglia
Enrollment Office
908.754.4620, ext. 222 Fax: 908.822.2704