

SOUTH PLAINFIELD PUBLIC SCHOOLS

125 Jackson Avenue
South Plainfield, NJ 07080
Telephone: 908-754-4620

BOARD OF EDUCATION

SOUTH PLAINFIELD, NEW JERSEY

Regular Board Meeting Minutes - Wednesday, November 16, 2011 – 8:00 P.M.

Roosevelt Administration Building
125 Jackson Avenue
South Plainfield, NJ 07080

I. CALL TO ORDER - President

President Giannakis called the meeting to order at 8:02 p.m. in the gymnasium of the Roosevelt Administration Building, 125 Jackson Avenue, pursuant to the terms of the Sunshine Law.

II. SALUTE TO FLAG

The Pledge of Allegiance to the Flag was recited.

III. ROLL CALL- Mark Resnick

Interim Business Administrator/Board Secretary

Present: Mrs. Byrne, Mr. Farinella, Mr. Hubner, Mrs. Miller, Mr. Seesselberg,
Mr. Sorrentino, Mr. Stevenson, Mrs. Boyle and Mr. Giannakis

Also Present: Dr. Bowen, Interim Superintendent of Schools, Dr. Cocchiola, Interim
Asst. Superintendent, Mr. Resnick, Interim Business Administrator/Board
Secretary, Mr. Roselle, Legal Counsel and Mrs. Tirone, District
Accountant

IV. BOARD PRESIDENT

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on May 5, 2011. Please be advised that there is **No Smoking on school grounds - inside or outside - at any time.**

V. SUPERINTENDENT'S REPORT

A. Good News and Progress in our Schools

Dr. Bowen said he is pleased to have our High School students with us tonight and looks forward to their performance.

B. Student Presentation

Students from the High School Orchestra performed two musical selections.

Mr. Giannakis said people often ask him if all the long hours and work involved with being a Board Member is worth it and said the students just reminded him why it is worth it and said their performance was great.

C. Monthly Anti-Harassment, Intimidation & Bullying Report
(Tab V.C)

Dr. Cocchiola reported that there were a total of 17 incidents in October and gave a brief summary. The detailed reports are on file in his office.

D. Pandemic Grant Update

Dr. Cocchiola said we received notice about the Pandemic Grant in June and it was put together very quickly and the expenditures were approved by July 15th. We spent just under \$49,000 and we have received notification that all our submissions for reimbursement of that money were approved and sent to the federal officials. He has also received notice that from the federal officials that we should be receiving 100% reimbursement of all the money we spent on technology, the website and materials/supplies for Grant School and the Middle School for the Pandemic Grant.

VI. AGENDA ITEMS ONLY:

A. AGENDA ADDITIONS AND/OR DELETIONS

Dr. Bowen said the minutes will be amended under XII.D.1 to say that employee #1421 is on medical leave only; not FMLA.

Dr. Bowen said he is administratively withdrawing resolution XII.E – job description.

Mrs. Miller asked that Resolution VII.B. be amended under Board Goals for #2 to say “create a roadmap and hire a Superintendent by June 30, 2012. Under Resolution VII.C on page 6 of the Minutes under curriculum items discussed, the Language Arts Supervisor discussion was postponed to the November meeting as we ran out of time for the Curriculum Committee Meeting.

A. AGENDA ADDITIONS AND/OR DELETIONS

Mrs. Miller asked to separate Finance Resolutions #11 and #14.

Mrs. Boyle asked to amend the Board Retreat Minutes under Superintendent's Goals, to add a sub portion under Goal #2 to say: job description update.

Mrs. Boyle asked to separate item #1 under Resolution XII.C. She also asked to separate Finance Resolution #6.

Mr. Stevenson asked to separate Finance Resolutions #12 & #13.

B. PUBLIC COMMENTS

Diana Joffe, SPEA President, said she wants to discuss the Accountant II position and started by saying it is in no way personal against the person being hired. She said she does have a problem with an appointment with a huge increase in money when we still haven't brought back twenty-five staff members that were rified; we don't have a copy machine for the math department; all staff members have taken a big hit with money and larger classes. We have a 2% cap on our budget, but we keep putting in more administrative positions with higher salaries but we still don't have our staff back. Dr. Bowen said he has a list of recalled staff that represents a substantial callback that he will share with Ms. Joffe. Dr. Bowen said as far as administrators he said leadership matters. He said every position matters and every employee is charged with the duty of making the student environment better and making South Plainfield a higher achieving district. Dr. Bowen said as far as the position Ms. Joffe referenced, we are talking about the management of district resources, accountability and efficient and responsible spending of our money that we need in our classrooms. Dr. Bowen said the amounts of money needed to run that office were budgeted and the Board has given him direction to review and revise staff members in that department and he has analyzed the data and he feels he has delivered the best product for the community and stands by his recommendation.

VII. RESOLUTION TO APPROVE PRIOR BOARD MEETING MINUTES

RESOLVED, that the minutes of the Board of Education meetings, held on the dates indicated, as transcribed, be received and filed. (as amended)

A.	Special Business Meeting	June 30, 2011
B.	Special Meeting – Board Retreat	June 30, 2011
C.	Committee of the Whole Meeting	October 12, 2011
D.	Executive Session	October 12, 2011

MOTION: Mrs. Miller SECOND: Mrs. Boyle VOTE: 9-0

VIII. FROM THE BOARD PRESIDENT

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Acceptance of the Report of Completion of the School Bus Emergency Evacuation Drill to the Board of Education

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the *Report of the Completion of the School Bus Emergency Evacuation Drill to the Board of Education*, according to N.J.A.C. 6A:27-11.2, for the following schools:

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Rt. #</u>	<u>Admin./ Designee</u>
Roosevelt Admin. Bldg.	10/21/11	9:15am; 12:45pm	Jackson Avenue Parking Lot	Bus #15 Future Stars (non-bused)	Karen Bickunas, Pre-School
Riley School	10/25/11	9:00am- 10:00am	Front of School	JR1, JR2, JR3, KENSY, Walkers	Leo Whalen Principal
Out of District: The Midland School North Branch, NJ	10/11/11	8:45 am	Midland School Parking Lot	MSI-AM & PM	Tricia O'Connell Transp. Coord.

MOTION: Mrs. Miller SECOND: Mrs. Byrne VOTE: 9-0

B. Approval of Bilingual/ESL Three-Year Program Plan (2011-2014)

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the Statements of Assurance (N.J.S.A. 18A:35-15 to 26 and N.J.A.C. 6A:15) relating to the 2011-2014 Three-Year Bilingual/ESL Program Plan and submission of the Plan to the NJ Department of Education.

MOTION: Mrs. Miller SECOND: Mrs. Byrne VOTE: 9-0

X. CURRICULUM/ STUDENT ACTIVITIES

XI. POLICY

A. Approval of Second Readings of the Following Bylaw, Policies and Regulation

RESOVLED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the second readings of the following Bylaw, Policies and Regulation and hereby adopts them:

1. Bylaw 0142 – Board Member Qualifications, Prohibited Acts and Code of Ethics – Revised (Tab XI.A1)
2. Policy 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries – Revised (Tab XI.A2)
3. Regulation – 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries – New (Tab XI.A3)
4. Policy 5512 – Harassment, Intimidation and Bullying – Revised (Tab XI.A4)

MOTION: Mrs. Miller SECOND: Mrs. Byrne VOTE: 9-0

XII. PERSONNEL

Motion by Member Seesselberg, seconded by Member Byrne to accept the recommendation of the interim superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:(NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, *denotes mentoring required.)

The vote on Personnel Resolutions XII.A and XII. B, with XII.B #1 as amend

MOTION: Mr. Seesselberg SECOND: Mrs. Byrne VOTE: 9-0

The vote on Personnel Resolution XII.C, items #2 – 16:

MOTION: Mr. Sorrentino SECOND: Mrs. Miller VOTE: 9-0

The vote on Personnel Resolution XII.C, item #1:

**MOTION: Mrs. Byrne SECOND: Mr. Seesselberg VOTE: 5-3-1
Mr. Hubner, Mr. Stevenson and Mrs. Boyle voted no. Mrs. Miller abstained.**

The vote on Personnel Resolution XII.D, items 1- 21 and 23-29:

**MOTION: Mrs. Miller SECOND: Mrs. Byrne VOTE: 9-0
Mrs. Boyle abstained on item #16.**

The vote on Personnel Resolution XII.D, item #22:

MOTION: Mrs. Byrne SECOND: Mrs. Miller VOTE: 9-0

The vote on Personnel Resolution XII.C, item #17:

MOTION: Mrs. Byrne SECOND: Mrs. Miller VOTE: 9-0

Mr. Giannakis welcomed Mr. Rafalowski as the new Curriculum Coordinator.

Discussion on Personnel Resolution XII.C, item #1:

Mrs. Byrne said for over two years the Board has asked for the Business Office to be looked at and possibly reorganized. She commended administration for looking into this and said this is something we need to do and the money is in the budget for the changes in position for that office and she supports it. Mr. Giannakis pointed out that this is not a raise for person being recommended; but rather a new position. Mr. Seesselberg agreed with Mrs. Byrne and said over the years we have talked about the massive workload involved with a \$52,000,000 budget and the need for a second accountant. Mr. Seesselberg said at the recent convention he attended a seminar where they talked about how the workload will increase with the upcoming changes in benefit payments by staff. There will be increased hours and responsibility for this position. Mr. Seesselberg said this job was posted with the salary range of \$45,000 - \$55,000 and was open for anyone to apply. He feels this position is needed and will help with the efficiency of the district. Mrs. Boyle said each Business Administrator that comes discusses changes and they leave without implementing any changes. She said she supports the recommendation of this person but does not support the \$10,000 job increase. There are still twenty-five staff members on the RIF list because we do not have the funds to bring them back. She feels we need AP teachers in the classrooms rather than promoting on-line courses. We have no funds in snow removal and don't have enough money to fix our school buildings and there is a lack of evaluations in the file folder. She said the increases negotiated for the teachers, secretaries and aides were moderately low, keeping the taxpayers in mind. Mrs. Boyle said she can't support the increase. Mr. Giannakis reminded everyone that this is not an increase in pay; it is a completely different job. Mrs. Miller said she supports the fact that we need the position and supports the person. She said she hopes this eliminates the need for consultants in the Business Office in the future. Mrs. Miller would have preferred giving some of the increase now and the rest later in seven or eight months. Mr. Giannakis asked if an outside candidate would receive the same amount. Mr. Resnick said the one strong outside candidate would not have taken the job at the \$55,000 salary; he was looking at almost twice what we are offering. Mrs. Boyle said now we will also have to fill the vacant position the individual is leaving for another \$30,000; that is money we don't have.

XII.A Resignations, Retirements, Terminations

RESOLVED, that the South Plainfield Board of Education approve the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Arriola, Lizbet	Rescind	Drama Club Co-Advisor	Grant School	12/1/2011	Letter dated 10/17/11; never started position-declined
2	Barnett, Maureen	Rescind	Literary Magazine Advisor	Grant School	1/1/2012	Letter dated 10/10/11; never started position-declined

XII.B Leaves of Absence

Code	Name	Reason	Position	Loc.	Paid FMLA Start Date	Paid Leave (Not FMLA)	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Employee #1421	Medical Leave	Administrator	Elem. School	N/A	9/12/11	N/A	N/A	N/A	12/19/11	
2	Employee #2067	Medical Leave	Duty Aide	High School	N/A	N/A	10/16/11	N/A	N/A	10/26/11	
3	Employee #3195	Medical Leave	Van Driver	District	N/A	N/A	11/07/11	N/A	N/A	12/13/11	

XII.C Appointments, Transfers

Code	Name	Action	Position	Deg /Step	Salary	Location	Date Effective	Date Term.	Discussion
1	Scarcella, Barbara	Approve	Accountant II	N/A	\$45,000 (prorated)	District	11/17/2011	6/30/2012	Acct. #11-000-251-100-12
2	Torchia, Alicia	Approve	Elementary Long Term Substitute Teacher	N/A	\$120.00 per diem	Grant School	11/5/2011	12/16/2011	Temporary replacement for Orfan, John Acct. #11-120-100-101-04
3	Blanco, Lillian	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
4	Brown, Gloria	Approve	Substitute Nurse	N/A	\$225.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
5	Cole, Merell	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
6	Crilley, Kevin	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
7	Cooper, Mallory	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
8	DeLucca, Kristen	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
9	Disch, Kaitlynn	Approve	Substitute Teacher	N/A	\$90.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
10	Kaczka, Sandra	Approve	Substitute Teacher	N/A	\$90.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
11	LaPorte, Nicolette	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
12	Patel, Nirmala	Approve	Substitute Teacher	N/A	\$90.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
13	Schulte, Sarah	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
14	Way, Brenda	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	11/17/2011	6/30/2012	Acct. #11-xxx-100-101-00
15	Spayder, Betsy	Approve	Substitute Secretary	N/A	\$10.50 per hour	District	11/17/2011	6/30/2012	Acct. #11-000-240-105-xx
16	Corrado, Susan	Approve	Substitute Instructional Support Aide	N/A	\$9.25 per hour	District	11/17/2011	6/30/2012	Acct. #11-000-217-106-00
17	Rafalowski, Paul	Approve	Curriculum Coordinator	1	\$88,009 (prorated)	District	1/2/2012	6/30/2012	Plus \$500 for time in district as per SPPPU CBA Acct. #11-000-223-102-30

XII.D Adjustments, Stipends, Degree Changes

Code	Name	Action	Position	Deg/Step	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
1	White, Carol	Adjust	After School NJ ASK Mathematics	Max 2 classes/week at 1 hr.	Not to exceed \$759.42	Grant School	12/5/2011	4/26/2012	Comp. for student contact instructional time only Contingent upon funding Acct. #20-234-100-100-17
2	Pompilio, Cathy	Approve	After School NJ ASK Mathematics	Max 2 classes/week at 1 hr.	Not to exceed \$751.65	Grant School	12/5/2011	4/26/2012	Comp. for student contact instructional time only Contingent upon funding Acct. #20-234-100-100-17
3	Knarr, David	Approve	AP A/B Calculus Curriculum/Audit Writing	N/A	\$400 (10 hrs. @ \$40.00 per hr.)	High School			Acct. #11-000-221-110-00)
4	Panek, Brian	Approve	AP Biology Curriculum/Audit Writing	N/A	\$400 (10 hrs. @ \$40.00 per hr.)	High School			Acct. #11-000-221-110-00)
5	Rodger, Mary	Approve	Professional Development Presenter	N/A	\$127 (1/2 of 1/200 of salary)		11/8/2011	11/8/2011	“Making Meaning” training One 2 hr. session Acct. #11-000-223-100-30
6	O’Toole, Michele	Approve	Professional Development Presenter	N/A	\$115 (1/3 of 1/200 of salary)		11/8/2011	11/8/2011	“Making Meaning” training One 2 hr. session Acct. #11-000-223-100-30
7	Gaub, Helen	Approve	Professional Development Presenter	N/A	\$150 (2/3 of 1/200 of salary)		11/8/2011	11/8/2011	“MMS Health” training & “Para Educator” training Two 2 hr. sessions Acct. #11-000-223-100-30
8	Rippon, Leslie	Approve	Professional Development Presenter	N/A	\$89 (1/3 of 1/200 of salary)		11/8/2011	11/8/2011	“CPR” training for coaches One 2 hr. session Acct. #11-000-223-100-30
9	Jakubik, Michael	Approve	Head Coach- Wrestling	1	\$4,227	Middle School	11/10/2011	3/16/2012	Acct. #11-402-100-100-22
10	Salvatore, Craig	Approve	Volunteer – Wrestling	N/A	N/A	High School	11/28/2011	3/16/2012	N/A
11	Otlowski, Jennifer	Approve	Volunteer – Swimming	N/A	N/A	High School	11/28/2011	3/16/2012	N/A
12	Kugel, Christina	Approve	Student Teacher (Rutgers)	N/A	N/A	High & Grant Schools	1/17/2012	4/27/2012	Cooperating Teachers- Stasio, Joan & Markiewicz, Donna
13	Sikanowicz, Erin	Approve	Student Teacher (Bloomfield)	N/A	N/A	High & Riley Schools	1/2/2012	5/31/2012	Cooperating Teachers- Dressler, Allison & Turrise, Janine
14	Nagy, Tiffany	Approve	Student Teacher (Rutgers)	N/A	N/A	Grant School	11/14/2011	12/23/2011	Cooperating Teacher- Pompilio, Kathy
15	Plath, Bruce	Approve	Student Teacher (William Paterson)	N/A	N/A	Middle School	1/18/2012	5/10/2012	Cooperating Teacher- Bennett, Kristen
16	Boyle, Megan	Approve	Student Teacher (Fairleigh Dickinson)	N/A	N/A	Grant School	1/23/2012	5/4/2012	Cooperating Teacher- Rodger, Mary
17	Mosley, Margaret	Reassign	Social Worker (from S.A.C.)	13 MA+45	\$81,381	Roosevelt School	11/17/2011	6/30/2012	Acct. #11-000-218-104-06 & 11-000-218-104-07
18	Danella, Stephanie	Adjust	Spanish Teacher	4 MA (from 4 BA+15)	\$53,731 (from \$52,681)	High School	9/1/2011	6/30/2012	Salary advancement per article XIX of CBA Acct. #11-140-100-101-01
19	Emmons, Anthony	Adjust	Mathematics Teacher	3 BA+15 (from 3 BA)	\$51,681 (from \$50,631)	High School	9/1/2011	6/30/2012	Salary advancement per article XIX of CBA Acct. #11-140-100-101-01
20	High, Ellyn	Adjust	English Teacher	8 MA (from 8 BA+15)	\$62,231 (from \$61,181)	Middle School	9/1/2011	6/30/2012	Salary advancement per article XIX of CBA Acct. #11-130-100-101-02
21	Luck, Teresa	Adjust	Elementary Teacher	14 MA+30 (from 14 MA+15)	\$80,331 (from \$79,281)	Kennedy School	9/1/2011	6/30/2012	Salary advancement per article XIX of CBA Acct. #11-120-100-101-05

Code	Name	Action	Position	Deg/Step	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
22	Rafalowski, Paul	Adjust	Mathematics Teacher	7 MA (from 7 BA+15)	\$59,331 (from \$58,281)	Middle School	9/1/2011	6/30/2012	Salary advancement per article XIX of CBA Acct. #11-130-100-101-02
23	Wilson, Katie	Adjust	Reading Teacher	4 BA+15 (from 4 BA)	\$52,681 (from \$51,631)	Middle School	9/1/2011	6/30/2012	Salary advancement per article XIX of CBA Acct. #11-130-100-101-02
24	Vroom, Roger	Adjust	Music Teacher	6 MA (from 6 BA)	\$56,731 (from \$54,631)	High School	9/1/2011	6/30/2012	Salary advancement per article XIX of CBA Acct. #11-140-100-101-01
25	Gillis, Sally	Adjust	Asst Coach-Girls' Basketball	3 (from 1)	\$5,889	High School	11/28/2011	3/16/2012	Acct. #11-402-100-100-22
26	Dudak, Pamela	Adjust	Duty Aide	Step 2 (total of 5 hrs. per day)	\$16,187 (total amount for 2 schools)	High & Roosevelt Schools	10/20/2011	6/30/2012	Acct. #11-000-262-107-01 & 11-000-262-107-07
27	Pintauro, MaryAnn	Adjust	Afterschool Latchkey Aide	1 (from 6)	\$16.65 per hour	Roosevelt School	10/13/2011	6/30/2012	Acct. #61-993-100-101-19
28	Dudak, Pamela	Approve	Duty Aide	2	\$17.22 (1 additional hour)	High School	10/11/2011	10/11/2011	Additional hrs. worked due to evacuation of school Acct. #11-000-262-107-01
29	Gallagher, Marion	Approve	Duty Aide	7	\$49.73 (2.5 additional hours)	High School	10/11/2011	10/11/2011	Additional hrs. worked due to evacuation of school Acct. #11-000-262-107-01

Resolution XII.E was administratively withdrawn by the Superintendent.

XII.E Job Description Approval

RESOLVED, that the South Plainfield Board of Education approve the School District Account II job description, as per TAB XII.E.

XIII. FINANCE

1. Dissolution of Fall Transportation Jointure with Metuchen

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the dissolution of the following 2011/2012 transportation jointure due to lack of need:

School	Rte. #	Joiner	# of Days	Per Diem \$	Total Cost
Lakeview	LV/MID	Metuchen	39	\$35.00	\$1,365.00

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

2. Approval for 2011/2012 Fall Transportation Jointures- Piscataway Board of Education Host

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the following 2011/2012 Transportation Jointures with the Piscataway Board of Education as host:

School	Rte. #	Host	# of Days	TT Cost
Children's Cent. Of Mon. Cty	V-5	Piscataway	180	\$20,200.00
CPC High Point	CPC	Piscataway	180	\$20,705.00
E.B. Vo-Tech	EB-AM	Piscataway	180	\$ 4,040.00

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

3. Approval of Comprehensive Maintenance Plan

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the Comprehensive Maintenance Plan as shown in Tab XIII.(3).

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

4. 2011/2012 Related Services Provider – Name Change

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education acknowledge the following name change for a previously approved Related Service Provider:

Physical Therapy

Eileen A Ryan Kurtz, P.T., previously approved at the June 15, 2011 Board of Education meeting will now be known as Children's Therapy Source, effective July 1, 2011.

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

5. Rescind Resolution Regarding the Residency Hearing of Students F.S. and J.S.

WHEREAS, on October 19, 2011, the South Plainfield Board of Education removed students F.S. and J.S. from the District because required proof of residency in South Plainfield was not provided pursuant to N.J.A.C. 6A:22-3.4 and N.J.A.C. A:22-43(a); and

WHEREAS, following the Board hearing, the requisite proofs were provided to the District evidencing the family's domicile in South Plainfield;

NOW, THEREFORE, BE IT RESOLVED that the October 19, 2011 resolution removing students F.S. and J.S. is hereby rescinded and the pupils are permitted to continue attending school in the district.

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

Discussion on Finance Resolution #6:

Mrs. Boyle said it is our fiduciary responsibility to maintain all student accounts for the students. These monies have been gathered over the years through fund raisers, etc. All check requests should have included the signature of a student. The student should support the spending of the funds from the student activity accounts. Receipts must be presented before checks are issued and there has to be a written mandate that must be followed. We are called upon every year that these accounts are not being maintained the way they are supposed to be and said we need to follow mandate of these accounts. Mr. Seesselberg said he is fine with the Principal's and Advisor's signature, but there are also two stipend positions for custodian of student activity accounts and asked if they also sign the check. Dr. Bowen said by Advisor we are referring the individual receiving the stipend.

6. Authorized Signatures

RESOLVED, that the Board of Education approve the following schedule of authorized signatures for official bank accounts in the 2011/2012 school year:

High School Student Activity Account	-	Principal Advisor
High School Student Council	-	Principal Advisor
Middle School Student Activity Account	-	Principal Advisor
Middle School Student Council	-	Principal Advisor
Grant School Student Council Account	-	Principal Advisor

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

7. Special Education Student Transfer – 2011/2012

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the following transfer of a special education student for the 2011/2012 school year:

- a. Withdrawal of one special education from the Strang School through Ranch Hope Inc. effective October 26, 2011. Tuition of \$39,561.84 was approved at the July 13, 2011 Board of Education meeting. Student was transferred to DCF Regional School, Middlesex Campus, Avenel, NJ (State facility) effective November 2, 2011. Tuition cost will be deducted from State aid. (State placed)
State ID No.: 8861176319.

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

8. Approval of Conference Expenditures

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities, Policy #3440 – Travel Expenses, and critical to the needs of the school district.

	<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
a.	Two Part Series on Digital Story telling Monroe Township, NJ 11-000-223-500-30	12/9/11 & 2/10/12	\$175.00	Shannon Lorenzo (High School)
b.	Autism & Sensory Processing Disorders New Brunswick, NJ 11-000-219-500-18	11/17/11	\$179.00	Jan-Marie Sethman
c.	NJTESOL Spring Conference New Brunswick, NJ 20-241-200-500-17- Title III	5/30-31/12	\$199.00	Barbara Boyer
d.	AP Biology Workshop Robbinsville, NJ 20-270-100-500-17 – Title IIA	3/3/12	\$180.00	Karen Weiner

Regular Public Meeting

December 21, 2011

8. Approval of Conference Expenditures (continued)

- | | | | | |
|----|--|---------|----------|------------------|
| e. | 44 th Annual Conference on
Reading & Writing
Somerset, NJ
20-234-100-500-17 – Title II | 3/16/12 | \$175.00 | Christine Warian |
| f. | Working with Difficult/Defiant
Students
Newark, NJ
#20-270-100-500-17 – Title II | 1/4/11 | \$200.00 | Diana Joffe |
| g. | Working with Difficult/Defiant
Students
Newark, NJ
20-270-100-500-17- Title II | 1/4/11 | \$200.00 | Michelle Fugazzi |

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

9. Approval for Professional Development Workshop – November 8, 2011

RESOLVED, upon the recommendation of the Interim Superintendent of Schools that the Board of Education approve the following presenter for a Professional Development Workshop on November 8, 2011:

American Institute for History Education
Cicero on-line software
Two 2-hour sessions (8:15 – 10:15 & 10:15 – 12:15)
\$1,200 (Account #20-270-100-500-17 – Title IIA)

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

10. Approve Discard of Property

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the discard of the items listed in Tab XIII, in accordance with Policy #7300 – Disposition of Property. Tab XIII.(10).

MOTION: Mrs. Boyle SECOND: Mrs. Byrne VOTE: 9-0

Discussion on Finance Resolution #11:

Mrs. Miller asked for an explanation of what this is. Dr. Cocchiola said the program and budget design for the 2011/2011 school year was done in the summer of 2010. In the program design there are a series of accounts and you base the budget on a projected number of staff members and projected number of hours. The Business Office conducted an audit of the Grant at the end of the fiscal year in August and found that not all the money for salary and benefits was expended, which was likely because of changes in timing of the program, to the actual number of hours or perhaps the staff members who were appointed to do the work versus those who were in the proposed budget to do the work. If the State approves the amendment, the money will carry over to the 2011/12 funding and be transferred into the supply accounts where we will review how best to spend the money between our four Title 1 schools. Mrs. Boyle commended Mr. Cardaneo for all his work and all the funds he has found.

11. NCLB 2011/2012 Amendment

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the submission of an amendment to the 2011-12 NCLB application to reflect the following carryover from the 2010-11 funding:

Title I A - \$22,558.88 (8.11%) – From Support Salaries & Benefits & Purch. Prof/Tech Services; to be redirected to Supplies as permitted.

Title II A - \$4,799.35 (5.4%) – From Support Salaries & Benefits; to be redirected to Supplies.

Title II D - \$247 (40.4%) – From Other Purchased Services; to be redirected to Supplies.

Title III - \$938 (5.3%) – From Benefits; to be directed to Supplies.

Title III Immigrant - \$.13

MOTION: Mrs. Miller SECOND: Mr. Seesselberg VOTE: 9-0

Discussion on Finance Resolutions #12:

Mr. Stevenson asked if we pay for the Nursing Services for the entire school or just the students who live in South Plainfield. Dr. Cocchiola said the nursing services go to the school not just the students from our town. We get this money from the Department of Education for the non-public students. Mrs. Byrne clarified that this is not district money; this money comes from the State. Mr. Stevenson asked if the school have to apply for this. Dr. Cocchiola said the schools do not apply; it is an allocation from the State.

12. Non-Public Nursing Services Aid – 2011/2012

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education, through contract with the Middlesex Regional Educational Services Commission, authorizes the administrative personnel of the Commission to conference, discuss and solicit input in the development of the nursing services contract document for the 2011/2012 school year which provides nursing services to the following nonpublic schools located in the South Plainfield school district:

Holy Savior Academy	\$17,664.00
Creative Kids Academy	\$ 698.00
Alminhaal Academy	\$18,363.00

Nursing services to be provided first by assignment of a licensed nurse and the purchase of supplies and purchase of supplies and equipment necessary to implement the law and code – N.J.A.C. 6:29-8 include:

1. Assistance with medical examinations, including dental screening
2. Audiometric screening
3. Maintenance of student health records, including immunizations
4. Scoliosis screening
5. Adopt written policies and procedures extending the emergency care provided to the public school pupils to those pupils who are enrolled full time in the nonpublic school who are injured or become ill at school or during participation on a school team or squad.

MOTION: Mr. Sorrentino SECOND: Mrs. Byrne VOTE: 9-0

13. Nonpublic Textbook Aid – 2011/2012

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the South Plainfield Board of Education, through a contract with the Middlesex Regional Educational Service Commission, authorize the administrative personnel of the Commission to conference, discuss and solicit input to the development of the textbook contract document for the 2011/2012 school year, which provides textbooks to the following non-public schools located in the South Plainfield district:

Creative Kids Academy	\$ 489.00
Holy Savior Academy	\$12,367.00
Alminhaal Academy	\$12,855.00

MOTION: Mrs. Boyle SECOND: Mrs. Miller VOTE: 9-0

Discussion on Finance #14:

Mrs. Boyle said she would like the Board to receive the Bill List a little earlier. She said they only received the answers to their questions tonight.

14. Approval of Bill Lists

RESOLVED, that the Board of Education approve payment of bills and claims that have been certified by the Board Secretary and filed in the Business Office. The following is a list of payments being approved:

<u>Checks</u>	<u>Payroll Number</u>	<u>Amount</u>
Payroll	229	\$ 1,539,388.96
Payroll	230	\$ 1,453,559.54

<u>Checks</u>	<u>Check Numbers</u>	<u>Amount</u>
<u>Hand Checks</u>		
Preschool	601210 - 601216	\$ 1,928.19
Latchkey	611433 - 611438	\$ 2,555.27
Trips	631756 - 631757	\$ 4,970.00
Adult Education	641902 - 641919	\$ 9,563.87
Trust and Agency	2771 - 2808	\$ 185,918.44
FICA	880457 - 880458	\$ 181,547.25
Cafeteria		\$
Machine Checks	064360 - 064709	\$ 1,653,602.58

MOTION: Mrs. Byrne SECOND: Mr. Seesselberg VOTE: 8-0
Mr. Farinella was not present at the time of vote. Mrs. Boyle voted yes on all but Tom's Automotive.

15. Rescind Resolution Regarding the Residency Hearing of Student J.H.

WHEREAS, on October 19, 2011, the South Plainfield Board of Education removed student J.H. from the District because required proof of residency in South Plainfield was not provided pursuant to N.J.A.C. 6A:22-3.4 and N.J.A.C. A:22-43(a); and

WHEREAS, following the Board hearing, the requisite proofs were provided to the District evidencing the family's domicile in South Plainfield;

NOW, THEREFORE, BE IT RESOLVED that the October 19, 2011 resolution removing student J.H. is hereby rescinded and the pupil is permitted to continue attending school in the district.

MOTION: Mrs. Byrne SECOND: Mrs. Miller VOTE: 9-0

16. Receipt of Secretary's and Treasurer's Reports

RESOLVED, that the Board of Education approve the receipt of the Secretary's and Treasurer's Reports as of June 2011, and acknowledge the following certification of the Board Secretary:

Pursuant to N.J.A.C. 6A:23-2-11(c)4, the Board Secretary certifies that after review of the Board Secretary's and Treasurer's monthly financial reports in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

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Mark Resnick, Interim Board Secretary Date

MOTION: Mrs. Byrne SECOND: Mrs. Miller VOTE: 9-0

XIII. PUBLIC COMMENTS

XIV. BOARD MEMBER COMMENTS

Mr. Hubner asked Dr. Bowen for an update on the Student Activity Accounts. Dr. Bowen reviewed the steps taken to date. Mr. Hubner asked for a written report on what happened and a recommendation on how to fix the problem. Dr. Bowen there was no impropriety in district management or misuse of funds and he will prepare a summary report for the Board. Dr. Bowen said he has alerted the district auditor for his assistance, as well as Mr. Resnick, Mr. Turner, Mrs. Tirone and incoming Business Administrator, Mr. Olobardi.

Mrs. Byrne thanked Mr. Resnick and Mr. Turner for their great work in bridging the gap between permanent Business Administrators.

Mr. Seesselberg also thanked Mr. Resnick.

Mrs. Miller congratulated the High School students on their performance tonight. She also congratulated Mr. Knarr and his AP Calculus Class. She said all of his students received a score of 5, which is the highest score you can get on their exams for the second year in a row. Mrs. Miller read a list of the number of students who achieved perfect scores in the different grade levels in math.

Mrs. Boyle commended the Principals from Franklin, Roosevelt and the Middle Schools as well as the students, teachers and staff on their wonderful Veteran's Day Programs. She also thanked the High School students for their performance tonight. Mrs. Boyle asked for an update on the US Hoops discussion. Mr. Resnick said an agreement is being written up by our attorney establishing fees to be paid for use of our facility. Mrs. Boyle said we did not have the boy's choral program, the Jades, this year and hopes the new choral director will continue with that program.

Mrs. Boyle said she is on the Strategic Planning Team for NJ School Boards for Governance and said if any Board has anything they want brought forth, they should contact her. She said she is working on a sidewalk grant with the Borough Engineer who received extra money for missing sidewalks, curbs that are broken and streets that have no sidewalks. We should see something soon in those areas that lead to the schools. Mrs. Boyle said a proposal was brought forward from a company to solicit banners and signs for advertisements, which would be no cost to the Board. She said a portion of the proceeds would come to the Board and help pay for field maintenance and upgrading our fields. Mr. Roselle said this was a proposal from a company to sell advertising space, but said we would have to put out a Request for Proposal because of the amount of money that could be involved, but we could do it.

Mr. Hubner referred to U.S. Hoops and asked if there is a Policy in place regarding fees to be charged and if so, asked how old it is. Mr. Seesselberg said there was a fee list made up in 2007 that covered everything from rental of the auditorium, custodial fees and fees to cover students for covering events in the auditorium which was approved by the Board. Mr. Hubner said maybe the Board should review the fees and make sure they are adequate. Mrs. Byrne agreed that we should look at it again. Mr. Hubner asked if anyone has reached out to US Hoops yet. Mr. Resnick said they were notified that there would be a change, and will contact them when we have the contract.

Mr. Giannakis congratulated Mr. Rafalowski and said on behalf of the Board he wanted to wish everyone a happy, healthy and safe Thanksgiving.

Mr. Giannakis said the Board is going back into Executive Session for about an hour and that no action will be taken. Mr. Giannakis also thanked Mr. Resnick and Mr. Turner for their service to the district.

XVI. EXECUTIVE SESSION

RESOLVED, pursuant to the Open Public Meetings Act, that the Board meet in closed session at 9:11 p.m. to discuss confidential matters pertaining to personnel, negotiations, student matters and/or attorney-client privilege. It is expected that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

MOTION: Mrs. Miller

SECOND: Mrs. Byrne

VOTE: 9-0

XVII. ADJOURNMENT

By a unanimous voice vote, the meeting adjourned at 10:20 p.m.

Respectfully submitted,

Mark Resnick
Interim Business Administrator/Board Secretary