

SOUTH PLAINFIELD PUBLIC SCHOOLS

125 Jackson Avenue  
South Plainfield, NJ 07080  
Telephone: 908-754-4620

BOARD OF EDUCATION

SOUTH PLAINFIELD, NEW JERSEY

Regular Board Meeting Agenda - Wednesday, December 21, 2011- 6:00 P.M.  
Roosevelt Administration Building  
125 Jackson Avenue  
South Plainfield, NJ 07080

- I. CALL TO ORDER - President
- II. SALUTE TO FLAG
- III. ROLL CALL
- IV. BOARD PRESIDENT

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on May 5, 2011. Please be advised that there is **No Smoking on school grounds - inside or outside - at any time.**

V. SUPERINTENDENT'S REPORT

A. Good News and Progress in our Schools

A.1. Pandemic Grant Reimbursement

Reimbursement in the amount of \$49,949.88 was received by the district from the Department of Education.

A.2. 2011/2012 Calendar Revision Discussion

B. Student Presentation

Middle School students will provide a brief musical performance.

C. Presentation of Tenure Certificate

The following staff member has been recommended to receive tenure:

Lisa Parker – John F. Kennedy School Principal

D. Collaborative Assessment for Planning and Achievement (CAPA) Visit

A CAPA one-day benchmark visit was held on Tuesday, Nov. 22. The day's activities consisted of an orientation, review of the response to recommendations made following the initial CAPA audit in the spring, eight team walk-throughs of classroom instruction and a meeting with the school leadership team (E. Decker-Lorys, A. Stoeckel, L. Hall and V. Parisi). Dr. Bowen and Dr. Cocchiola also met with the state consultant, Terri Grey.

Initiatives implemented since the spring were noted by the consultant.

- a. A consistent procedure of lesson plan design, submission and review.
- b. Daily walk-throughs by the building administrators.
- c. Daily and after-school BSI/State Assessment preparation.
- d. Promoting student achievement and instituting a procedure of student acknowledgement (Student of the Month).
- e. Student literary publications.
- f. Addition of supervisory and curriculum personnel (Supervisor of Math & Science and Curriculum Coordinator).

Recommendations made by Terri Grey, NJ Department of Education Consultant:

- a. Measurable goals be referenced in the Unified Plan
- b. A second level of assessment will be provided for BSI and regular education students in mathematics and language arts.

A revised Unified Plan for improvement was worked on by E. Decker-Lorys, A. Stoeckel, V. Parisi and Dr. Cocchiola and submitted to the state representative.

VI. AGENDA ITEMS ONLY:

- A. AGENDA ADDITIONS AND/OR DELETIONS
- B. PUBLIC COMMENTS

VII. RESOLUTION TO APPROVE PRIOR BOARD MEETING MINUTES

RESOLVED, that the minutes of the Board of Education meetings, held on the dates indicated, as transcribed, be received and filed.

- |                                    |                   |
|------------------------------------|-------------------|
| A. Regular Public Meeting          | October 19, 2011  |
| B. Executive Session               | October 19, 2011  |
| C. Special Executive Session       | November 7, 2011  |
| D. Committee of the Whole Meeting  | November 9, 2011  |
| E. Executive Session               | November 9, 2011  |
| F. Special Executive Session       | November 15, 2011 |
| G. Special Executive Session       | November 16, 2011 |
| H. Regular Public Meeting          | November 16, 2011 |
| I. Special Executive Session       | November 28, 2011 |
| J. Special Meeting – Board Retreat | November 29, 2011 |

MOTION:

SECOND:

VOTE:

VIII. FROM THE BOARD PRESIDENT

A. COMMITTEE REPORTS

1. Finance Committee November 30, 2011

RESOLVED, that the minutes of the Finance Committee meeting, as transcribed, be received and filed.

MOTION:

SECOND:

VOTE:

2. Transportation Committee December 6, 2011

RESOLVED, that the minutes of the Transportation Committee meeting, as transcribed, be received and filed.

MOTION:

SECOND:

VOTE:

3. Buildings & Grounds Committee December 13, 2011

RESOLVED, that the minutes of the Buildings & Grounds Committee, as transcribed, be received and filed.

MOTION:

SECOND:

VOTE:

VIII. FROM THE BOARD PRESIDENT

B. Resolution Supporting the Borough of South Plainfield's Submission of a Grant Application and the Execution of a Grant Contract with the New Jersey Department of Transportation for the South Plainfield Borough Pedestrian Improvements Projects

WHEREAS, the New Jersey Department of Transportation (NJDOT) is currently accepting applications for FY2012 Safe Routes to School projects; and

WHEREAS, for each application selected and approved by the NJDOT through the grant application process, the NJDOT will provide financial assistance to municipalities for bicycle and pedestrian improvements; and

WHEREAS, the Borough of South Plainfield is in need of additional crosswalks and/or pedestrian bridges in the vicinity of a number of Borough public schools; and

WHEREAS, the Borough intends to submit a grant application to NJDOT for the FY2012 Safe Routes to School project; and

WHEREAS, District schools will benefit from crosswalk improvements, which would provide safer routes to and from school for those children who walk and /or bicycle to school and which would result in greater protections for the health and safety of those schoolchildren and ultimately, all District residents who utilize the improved crosswalks; and

WHEREAS, if the Borough's grant application is approved by the NJDOT, the proposed crosswalk improvements will be paid for through grant funds at no additional cost to the District; and

WHEREAS, the South Plainfield Board of Education finds that the proposed improvements will help to protect the health, safety and welfare of Borough students and encourage students to walk and bicycle to school;

NOW, THEREFORE, BE IT RESOLVED that the South Plainfield Board of Education expresses its full support for the application being made by the Borough of South Plainfield to the New Jersey Department of Transportation for grant funding to construct the above improvements; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to Borough officials for inclusion in the Borough's grant application packet.

MOTION:

SECOND:

VOTE:

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. NJ Quality Single Accountability Continuum (QSAC) District Performance Reviews (DPRs) (Attachment IX.A)

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the attached District Performance Reviews (DPR) for submission to the NJ DOE in the areas of:

- Instruction & Program (Includes all indicators except # 1-6 which will be completed by the DOE.)
- Fiscal Management (The district scored 48 out of 50 pts.)
- Governance (The district scored 50 out of 50 pts.)
- Personnel (The district scored 10 out of 10 pts.)
- Operations (The district scored 10 out of 10 pts.)

MOTION:

SECOND:

VOTE:

B. NJ Quality Single Accountability Continuum (QSAC) Statements of Assurance (SOAs) (Attachment IX.B)

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the attached Statements of Assurance (SOA) for submission to the NJ Department of Education in the areas of:

- Instruction & Program (Includes all indicators except # 1-6 which will be completed by the DOE.)  
(Percent of successful responses, 4/5 = 80%)
- Fiscal Management  
(Percent of successful responses, 10/10 = 100%)
- Governance  
(Percent of successful responses, 9/10 = 90%)
- Personnel  
(Percent of successful responses, 5/5 = 100%)
- Operations  
(Percent of successful responses, 20/20 = 100%)

MOTION:

SECOND:

VOTE:

C. Harassment, Intimidation & Bullying Monthly Report

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the Monthly Harassment, Intimidation & Bullying Report. (Tab IX.C.)

BE IT FURTHER RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the following cumulative data regarding HIB incidents from Sept. 1 – Nov. 30, 2011.

School	Number of Alleged Incidents	Number of Verified Incidents
High School	14	6
Middle School	9	6
Grant School	10	3
Franklin School	1	1
Kennedy School	1	0
Roosevelt School	1	1
Riley School	0	0

MOTION:

SECOND:

VOTE:

D. Approval of Revised 2012 Grant School Unified Plan

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the revised 2012 Grant School Unified Plan as per approval by Terri Grey, NJ Department of Education CAPA School Improvement Consultant, for entry into the 2011/2012 NCLB Application. (Tab IX.D)

MOTION:

SECOND:

VOTE:

E. Approval of Strategic Plan “Roadmap”

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the following Strategic Plan “Roadmap” procedure:

Strategic Plan Five-Year “Roadmap”

- 1) Establish timeline agenda for completion of the following items
- 2) Set meeting(s) for focus group (committee)
- 3) Superintendent establishes focus group to include Board members, administrators, teachers, students, community (total 15-20)

E. Approval of Strategic Plan “Roadmap” - continued

- 4) Online community survey prior to the first meeting - the results of this tool should be discussed by the committee with the understanding that the suggestions/results may not necessarily be the actual goals suggested by the committee (time permitting).
- 5) Review prior strategic plan
- 6) Develop purpose
- 7) Review and possibly revise the mission statement
- 8) Develop & discuss beliefs- Ex: Technology, arts, athletics and activities are essential to an effective education
- 9) Develop goals- 4-5
- 10) Develop action steps for each goal (5-10 for each goal) to include measuring of goals, timelines, who will is responsible for insuring timelines are being met
- 11) Present to the full Board if full Board was not involved in the development of plan
- 12) Board approval
- 13) Superintendent responsible to ensure strategic plan is implemented and should provide report to Board and public twice a year on progress and steps met.  
Committee should reconvene a minimum of once per year.

(Minutes of meetings should be taken.)

MOTION:

SECOND:

VOTE:

F. Approval of Public Hearing Model

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the following Public Hearing Model:

Public Hearing Model

- 1) Who – Principals, Assistant Principals, Supervisors, other employees depending on topic
- 2) Where – Public board meeting
- 3) Setup – Board & staff face each other with public in attendance
- 4) Objective – Is informational and not to be interrogative or accusatory
- 5) Suggested Topics – Bullying, Violence, Special Ed
- 6) Facilitator – Superintendent or Assistant Superintendent
- 7) Program planner – Superintendent or Assistant Superintendent
- 8) Timing – Periodically as needed

MOTION:

SECOND:

VOTE:

X. CURRICULUM/ STUDENT ACTIVITIES

A. Approval of High School Winter Athletics Schedules -2011/2012

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the High School Winter Athletics Schedules for 2011/2012 as shown in Tab X.A.

MOTION: SECOND: VOTE:

B. Approval of the Middle School Winter Athletics Schedules -2011/2012

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the Middle School Winter Athletics Schedules for 2011/2012 as shown in Tab X.B.

MOTION: SECOND: VOTE:

XI. POLICY

XII. PERSONNEL

Motion by Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, to accept the recommendation of the interim superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:  
(NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, \*denotes mentoring required.)

**XII.A Resignations, Retirements, Terminations**

RESOLVED, that the South Plainfield Board of Education approve the following:

Code	Name	Action	Position	Loc.	Date Eff.	Discussion
1	Employee #1649	Disability Retirement	Physical Education Teacher	Middle School	11/1/2010	NJ Department of Pensions & Benefits letter dated 12/02/11
2	Ramsaywack, Totaram	Resignation	Assistant Transportation Supervisor	Transportation Office	12/5/2011	Employee letter dated 12/06/11
3	Albert, Peggy	Resignation	Instructional Support Aide	Kennedy School	1/15/2012	Employee letter dated 12/05/11

Regular Public Meeting  
December 21, 2011

**XII.B Leaves of Absence**

Code	Name	Reason	Position	Loc.	Paid FMLA Start Date	Paid Leave (Not FMLA)	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Employee #3219	Childcare Leave	Elementary Teacher	Grant School	N/A	N/A	01/02/12	N/A	03/19/12	05/21/12	
2	Employee #3322	Maternity Leave	Elementary Teacher	Riley School	02/13/12	N/A	N/A	04/10/12	N/A	05/21/12	
3	Employee #3812	Medical Leave	Registered Nurse	Out-of-district special ed. facility	N/A	N/A	December 2, 6, 9, 12, 13, 16, 20, 23, 2011	N/A	N/A	Employee will work Mondays, Wednesdays & Thursdays	Employee will be out on Tuesdays & Fridays

**XII.C Appointments, Transfers**

Code	Name	Action	Position	Deg /Step	Salary	Location	Date Effective	Date Term.	Discussion
1	Stallone, Michael	Approve	Mathematics Teacher	0 BA	\$48,131 (prorated)	Middle School	1/2/2012	6/30/2012	Replacement for Rafalowski, Paul Acct. #11-130-100-101-02
2	Torchia, Alicia	Approve	Elementary (5 <sup>th</sup> ) Long Term Substitute Teacher	N/A	\$120.00 per diem	Grant School	1/2/2012	5/18/2012	Temp. replacement for employee #3219 Acct. #11-120-100-101-04
3	Murano, Kathleen	Approve	Interim Assistant Transportation Supervisor	N/A	\$29.85 per hour (not to exceed 7 hrs. per day)	Transportation Office	12/7/2011	6/30/2012 or sooner upon hiring permanent replacement	Replacement for Ramsaywack, Totaram Acct. #11-000-270-160-16
4	Torchia, Alicia	Approve	Elementary Long Term Substitute Teacher	N/A	\$120.00 per diem	Grant School	12/19/2011	12/19/2011	Temp. replacement for Orfan, John (One day extension) Acct. #11-120-100-101-04
5	Adams, Angela	Approve	Substitute Nurse	N/A	\$225.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-000-213-104-00
6	Beiter, Jo-Anne	Approve	Substitute Teacher	N/A	\$90.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-000-213-104-00
7	Benward, Charles	Approve	Substitute Teacher	N/A	\$90.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-000-213-104-00
8	Brown, Dijuan	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-000-213-104-00
9	Chhabra, Ritta	Approve	Substitute Teacher	N/A	\$90.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-xxx-100-101-00
10	Cisson, Shaunique	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-xxx-100-101-00
11	Gordover, Jessica	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-xxx-100-101-00
12	Harris, Tawfika	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-xxx-100-101-00
13	Kolomatis, Jr., Louis	Approve	Substitute Teacher	N/A	\$90.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-xxx-100-101-00
14	Wieczorek, Ken	Approve	Substitute Teacher	N/A	\$85.00 per diem	District	12/22/2011	6/30/2012	Acct. #11-xxx-100-101-00
15	DeMico, Stefanie	Approve	Substitute Secretary	N/A	\$10.50 per hour	District	12/22/2011	6/30/2012	Acct. #11-000-xxx-105-xx

**XII.D Adjustments, Stipends, Degree Changes**

Code	Name	Action	Position	Deg/Step	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
1	Rafalowski, Michelle	Approve	Literary Magazine Advisor	1	\$492.00	Grant School	1/1/2012	6/30/2012	Replacement for Barnett, Maureen who resigned & received no pay Acct. #11-401-100-100-04
2	McCullough, Julie	Approve	Winter Guard Choreographer	1	\$2,229	High School	12/22/2011	6/30/2012	Acct. #11-140-100-101-00
3	Hearne, Heather	Approve	Head Coach - Cheerleading	1	\$3,969	Middle School	12/22/2011	3/16/2012	Acct. #11-402-100-100-22
4	Colucci, Shannon	Adjust	Assistant Coach – Cheerleading	3	\$4,909	High School	12/5/2011	3/16/2012	Mrs. Colucci was previously hired as M.S. Head Cheerleading Coach Acct. #11-402-100-100-22
5	Hogan, Denice	Approve	Coordinator of Adult H.S. HSPA & End- of-Year Biology Assessments	N/A	\$32.00 per hr.	Adult H.S.	Spring 2012	Spring 2012	Not to exceed \$1,280 (40 hours) Acct. #13-601-100-101-19
6	Hogan, Denice	Approve	Coordinator of Adult H.S. HSPA Assessment	N/A	\$32.00 per hr.	Adult H.S.	Fall 2012	Fall 2012	Not to exceed \$672 (21 hours) Acct. #13-601-100-101-19
7	Dymnioski, Joseph	Approve	Student Teacher (Kean)	N/A	N/A	Riley & High Schools	1/23/2012	5/12/2012	Cooperating Teachers- Battista, Mike & Clapsis, Eugene
8	Jimenez, Natalie	Approve	Student Teacher (Kean)	N/A	N/A	Franklin School	1/23/2012	5/12/2012	Cooperating Teacher- Moritz, Cristy
9	Ukey, Manju	Approve	Student Teacher (Rutgers)	N/A	N/A	Middle School	12/5/2011	1/27/2012	Cooperating Teacher-Zoda, Kathy
10	Lyles, Tawny	Adjust	After School NJ ASK Language Arts	MA 8	\$51.86 per hour	Grant School	12/5/2011	12/20/2011	Not to exceed 2 hrs. per week. Compensation for student contact instructional time only Contingent upon funding Acct. #20-234-100-100-17
11	Marcus, Esther	Approve	After School NJ ASK Language Arts	MA+45 14	\$67.82 per hour	Grant School	1/3/2012	4/26/2012	Not to exceed 2 hrs. per week. Compensation for student contact instructional time only Contingent upon funding Acct. #20-234-100-100-17

**XII.E Job Description Approval**

RESOLVED, that the South Plainfield Board of Education approve the School District Account II job description, as per TAB XII.D.

**XII.F District Organizational Chart Approval**

RESOLVED, that the South Plainfield Board of Education approve the District Organizational Chart, as per TAB XII.E.

XIII. FINANCE

1. Rescind Resolution of the South Plainfield Board of Education Regarding the Residency Hearing of B.V.

WHEREAS, on November 9, 2011, the South Plainfield Board of Education removed student B.V. from the District because required proof of residency in South Plainfield was not provided pursuant to N.J.A.C. 6A:22-3.4 and N.J.A.C. A:22-43(a); and

WHEREAS, following the Board hearing, the requisite proofs were provided to the District evidencing the family's domicile in South Plainfield;

NOW, THEREFORE, BE IT RESOLVED that the resolution removing the student is hereby rescinded and the pupil is permitted to continue attending school in the district.

MOTION:

SECOND:

VOTE:

2. Rescind Resolution of the South Plainfield Board of Education Regarding the Residency Hearing of Student V.W.A.

WHEREAS, on November 9, 2011, the South Plainfield Board of Education removed student V.W.A. from the District because required proof of residency in South Plainfield was not provided pursuant to N.J.A.C. 6A:22-3.4 and N.J.A.C. A:22-43(a); and

WHEREAS, following the Board hearing, the requisite proofs were provided to the District evidencing the family's domicile in South Plainfield;

NOW, THEREFORE, BE IT RESOLVED that the resolution removing the student is hereby rescinded and the pupil is permitted to continue attending school in the district.

MOTION:

SECOND:

VOTE:

3. Rescind Resolution of the South Plainfield Board of Education Regarding the Residency Hearing of Students Ab. W., As. W., K.W. and M.W.

WHEREAS, on November 9, 2011, the South Plainfield Board of Education removed students Ab. W., As.W., K.W. and M. W. from the District because required proof of residency in South Plainfield was not provided pursuant to N.J.A.C. 6A:22-3.4 and N.J.A.C. A:22-43(a); and

WHEREAS, following the Board hearing, the requisite proofs were provided to the District evidencing the family's domicile in South Plainfield;

NOW, THEREFORE, BE IT RESOLVED that the resolution removing the students is hereby rescinded and the pupils are permitted to continue attending school in the district.

MOTION:

SECOND:

VOTE:

XIII. FINANCE

4. Approval of Related Services Appointment

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the following related services appointment for special education students for the 2011/2012 school year:

A. Home Instruction/Bedside Instruction

Embrace Kids Foundation  
121 Somerset Street  
New Brunswick, NJ 08901  
September 1, 2011 through June 30, 2012  
\$39.00 per hour

MOTION:

SECOND:

VOTE:

5. Acceptance of New Jersey School Boards Association Insurance Group's 2011 Safety Grant Award

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education accept the 2011 Safety Grant Award in the amount of \$25,980.00 from the New Jersey School Boards Association Insurance Group. The Business Administrator will submit a plan to the NJ School Boards Association Insurance Group on how we will utilize these funds to further enhance safety in the district.

MOTION:

SECOND:

VOTE:

6. Approval of Special Education Student Tuition Adjustment/ Placement/Terminations

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the special education student tuition adjustment/placement/terminations as show below for the 2010/2011 school year:

- a. Termination of Level 1 educational services for one special education student by the New Jersey Commission for the Blind and Visually Impaired at a cost of \$1,700.00 (pro-rated from 9/01-10/01/11) for the 2011-2012 school year. Student no longer meets eligibility. Tuition cost/service approved on July 13, 2011 Board of Education agenda (from State Aid). State ID No.: 9586519425.
- b. Tuition adjustment for one special education student at the Westlake School for the 2011-2012 school year. Current tuition of \$44,119.00 was approved at the July 13, 2011 Board of Education meeting. Effective January 2, 2012, the new tuition rate will be \$10,588.56 (\$1,764.76 per month) as student will attend Westlake School two days per week from January 2, 2012 to June 30, 2012. Student will attend Easter Seals New Jersey, Raritan Valley Workshop three days per week from January 3, 2012 to June 30, 2012 at the rate of \$1,000.00 per month. State ID No.: 4830883224.

XIII. FINANCE

6. Approval of Special Education Student Tuition Adjustment/ Placement/Terminations  
(continued)

- c. Effective November 18, 2011, termination by the State of one State-placed special education student attending The Children's Home/Mary A. Dobbins School for the 2011-2012 school year. Tuition cost of \$54,828.00 was approved on the July 13, 2011 Board of Education agenda. Student returned to South Plainfield High School on November 28, 2011. State ID No.: 2916714190.

MOTION:

SECOND:

VOTE:

7. Resolution for Maintaining the Bid Threshold and Appointing a Qualified Purchasing Agent in a Board of Education or other Entity Subject to the Provisions of N.J.S.A. 18A:18A-1

**WHEREAS**, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

**WHEREAS**, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010,

	<b>Bid Threshold</b>	<b>Quotation Threshold</b>
Base Amount	\$26,000	\$3,900
With Qualified Purchasing Agent	\$36,000	\$5,400

**WHEREAS**, James Olobardi, Business Administrator/Board Secretary, possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS**, South Plainfield Board of Education desires to maintain its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

**NOW THEREFORE BE IT RESOLVED**, that the governing body of the South Plainfield Board of Education, in the County of Middlesex, in the State of New Jersey hereby maintains its bid threshold of \$36,000 and its quotation threshold \$5,400 and be it further

XIII. FINANCE

7. Resolution for Maintaining the Bid Threshold and Appointing a Qualified Purchasing Agent in a Board of Education or other Entity Subject to the Provisions of N.J.S.A. 18A:18A-1 (continued)

**RESOLVED**, that the governing body hereby appoints James Olobardi, Business Administrator/Board Secretary as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

MOTION:

SECOND:

VOTE:

8. Approval of Conference Expenditures

**RESOLVED**, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities, Policy #3440- Travel Expenses, and critical to the needs of the school district.

<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
Seven Steps to Early Instructional Control Hilton, Woodbridge (3/1/12) Sheraton, Edison (4/17/12) Acct. #11-000-219-500-18	3/1/12 4/17/12	\$215	Kristin Redziniak
Using GeoGebra Software in HS Math Classes Rutgers, New Brunswick Acct. #11-000-223-500-30	2/23/12	\$195	Jessica Kubek
OSHA 10+ (Cooperative Work Program) School of Public Health – UMDNJ Acct. #11-000-223-500-30	1/24 & 1/25	\$185	Marissa Braunstein
Oral Proficiency Test in Classroom Assessment Somerset Acct. #11-000-223-500-30	Fri., 3/30 Sat., 3/31	\$180	Shannon Lorenzo

XIII. FINANCE

8. Approval of Conference Expenditures (continued)

<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
NJ School Nurses' Assoc. Convention Hyatt, New Brunswick Acct. # 11-000-213-500-03	Sat., 3/24	\$205	Mary Altomare

(POs are not accepted. Staff member has to pay and be reimbursed after attending.)

TECHSPO Atlantic City Acct. #11-000-223-320-30	Jan. 26 & 27, 2012	\$468.00 (Registration \$369.00 Lodging \$99.00)	Annemarie Stoeckel
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MOTION:

SECOND:

VOTE:

9. Adult Continuing Education Driver Education Program

RESOLVED, upon recommendation of the Interim Superintendent of Schools that the Board of Education approve Hometown Driving School, South Plainfield, as the provider of the Behind the Wheel driving program to Adult Continuing Education Driver Education and South Plainfield High School students for the period of time from Jan. 3 – June 30, 2012.

- a. \$210 per student
- b. Six hours of instruction
- c. Transportation to DMV for eye test and one written test.
- d. Second written test at \$35.

MOTION:

SECOND:

VOTE:

10. Approve Auction/Sale of Property

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the auction/sale of costumes and props from the spring play, "Beauty and the Beast", listed in Tab XIII.(10), in accordance with Policy #7300 – Disposition of Property.

MOTION:

SECOND:

VOTE:

XIII. FINANCE

11. Resolution to Amend NJSBAIG Bylaws

WHEREAS, the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX.(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW, THEREFORE, BE IT RESOLVED that at a regular meeting of the South Plainfield Board of Education held on the 21<sup>st</sup> of December, 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

MOTION:

SECOND:

VOTE:

12. Accept Donation of Office/Shop Furniture and Light Fixtures

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the Board of Education approve the acceptance of a donation of the following equipment from Southfield Crown Realty LLC, 1 Craigwood Road, South Plainfield, pursuant to Policy #7230 – Gifts, Grants and Donations:

High School

2 Long Cherry Desks  
1 Short Cherry Desk  
1 Desktop  
1 Oval Cherry Desk  
4 Tables  
2 Wood Shop Cabinets  
4 Light Fixtures

Storage Trailers at Roosevelt Administration Bldg.

4 Black Room Dividers  
1 Oak Desk  
1 Maple Desk (Business Office)  
6 Cubicle Sections  
3 Oak Desks with Drawers  
1 Oak Desk – Drawers on both sides  
1 Round Table  
1 U-Shaped Student Learning Center  
1 Large File Cabinet  
5 Small File Cabinets  
1 Mahogany Desk

MOTION:

SECOND:

VOTE:

13. Approval of Bill Lists

RESOLVED, that the Board of Education approve payment of bills and claims that have been certified by the Board Secretary and filed in the Business Office. The following is a list of payments being approved:

<u>Checks</u>	<u>Payroll Number</u>	<u>Amount</u>
Payroll	231	\$ 1,462,256.92
Payroll	232	\$ 1,573,941.34

<u>Checks</u>	<u>Check Numbers</u>	<u>Amount</u>
Hand Checks		
Preschool	601217 - 601221	\$ 3,730.06
Latchkey	611439 - 611443	\$ 2,563.38
Trips	631758 - 631762	\$ 9,471.00
Adult Education	641920	\$ 777.00
Trust and Agency	2808 - 2846	\$ 196,140.77
FICA	880459 - 880460	\$ 181,302.02
Cafeteria	620232	\$ 142,606.99
Machine Checks	064710 - 064961	\$ 1,336,903.11

MOTION:

SECOND:

VOTE:

XIV. PUBLIC COMMENTS

XV. BOARD MEMBER COMMENTS

XVI. EXECUTIVE SESSION

RESOLVED, pursuant to the Open Public Meetings Act, that the Board meet in closed session at this time to discuss confidential matters pertaining to personnel, negotiations, student matters and/or attorney-client privilege. It is expected that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

MOTION:

SECOND:

VOTE:

XVII. ADJOURNMENT