



South Plainfield Public Schools

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Dear South Plainfield Parent/Guardian:

September 7, 2011

Each year the South Plainfield School District updates its automated notification system to alert district families of school emergencies, closings and special events. In order for the automated notification system to be effective, it is extremely important that the district has your current contact information. **If your information has changed since last year, or if you are new to the district, please update it by going to the home page of the district website (www.spboe.org) and click on the "Parent Contact Information" link.** Except in cases of emergency, such as school closings, no calls will be made before 7 a.m. or after 9 p.m.

Please note the requested responses on this correspondence and the attached form.

1. Parent-Teacher Organizations/Boosters, etc.

Occasionally parent-teacher groups and other district organizations may wish to contact you concerning upcoming events and activities. They may include, but are not limited to the following: PTO, PTA, Project Graduation, Athletic Booster Club, Music Booster Club, and the Education Foundation. If you do not wish to be contacted by any of the organizations functioning within the South Plainfield School District, please sign below and return to your child's school office by September 30, 2011.

NAME (PLEASE PRINT)

DATE

CHILD'S NAME

SCHOOL

2. Student Handbook Acknowledgement

We understand that the Student Parent Handbook is available for our review on the district website (located under parent resources for each school).

We realize that school rules are necessary and will follow them as they are intended to help all children. We will also review the rules with our child so that he/she is familiar with and understands what is expected at school.

Student Name _____ Student Signature _____

Signature of Parent/Guardian _____ Date _____

If you do not have access to a computer and would like to request a hard copy of the handbook, please notify your school's main office.

THESE FORMS MUST BE RETURNED TO THE SCHOOL'S MAIN OFFICE BY SEPT. 30!